

Quick Reference Guide

TouchChat & TouchChatHD

Version 1.1.1



Update TouchChat and TouchChat HD applications

From iTunes

- 1) Attach device to computer
 - 2) Launch iTunes on your PC
 - 3) In the bottom right of the screen, there is an option to “**Check for Updates**”
 - 4) Enter in the Apple ID that you purchased TouchChat or TouchChat HD with previously
 - 5) Update should start
- The App Store icon should show when updates are available to download on the device.
- When there is an update available, the app store icon will display a number on the right hand corner of the icon.

How to install TouchChat/ TouchChatHD on the apple devices

1. After the app has been purchased, it will show in the apps section of iTunes
2. Connect the device to the PC. It will show under Devices
3. Click on the device and go to the apps section of the device.
4. Make sure that the Sync Apps box is checked and then check the box for the app you wish to sync to the device, like the TouchChat app.
5. Click on the **Sync** button in the bottom right of the screen. The device will display the message “Sync in Progress” which means that the apps you checked will be installing on it. Once it is done, iTunes will say “ that the sync is complete. OK to disconnect.”

How to make an in-app purchase

1. Make a wireless connection if you haven't already
 - A. Choose **Settings**
 - B. Choose **Wi-Fi**
 - C. Choose an available Network
2. Make sure **Allow Editing** is On
 - A. Choose **Settings**
 - B. Scroll down to **TouchChat** (For iPad Users, TouchChat HD)
 - C. Scroll to **Editing**
 - D. Make sure that "**Allow Editing**" is On
3. Open **TouchChat** application
4. Choose **Vocab>Choose New Vocab**
5. Choose **Menu>Upgrade Store**
6. Choose the app needed and Buy
7. Log-in using your iTunes account information and finish your purchase

How to Close the TouchChat Application

There is a difference between minimizing the application and closing it. Tapping the Home button minimizes the application but it continues to run in the background. To close TouchChat or any other application:

- 1) Tap on the **Home** button on the bottom of the device to exit the application
- 2) Double Tap on the **Home** button, that should bring up the “Taskbar” at the bottom
- 3) Press and hold the TouchChat icon to make the “minus” button display on the icons
- 4) Press the **Minus** sign to close the application
- 5) Once the applications are closed, press the home button twice to return to the desktop

Backing up and Restoring from Backup on an iPod/iPhone/iPad

Backing up the Apple Device

- 1) Open up the iTunes application on the PC.
- 2) Connect the Apple device to a USB cable and connect it to the PC.
- 3) In iTunes, the device will appear on the left side
- 4) Right click on the device and choose Back Up
- 5) iTunes will start to back up the device

Restoring the Apple Device

- 1) Open up the iTunes application on the PC.
- 2) Connect the Apple device to a USB cable and connect it to the PC.
- 3) In iTunes, the device will appear on the left side
- 4) Right click on the device and choose **Restore** from Backup
- 5) iTunes will then ask from which restore from back up to chose from. Choose the one that is the most recent sync, to ensure having the current versions.
- 6) iTunes will start restoring the device from back up

Copying a Default Vocabulary File so it can be Modified

In order to Edit an Original vocabulary file, a copy of it must be made and that file edited. This keeps the Original files in place in case they are needed at a later time.

1. Go to the **Vocab File** listing by choosing **Vocab** and **Choose New Vocab**
2. Choose **Menu**
3. Choose **Copy a Vocab**
4. Choose the **Vocab File** to Copy
5. Give it a **Name** and New **Description**
6. Choose **Save**

Contact support at:
touchchatsupport@silver-kite.com

Turn "Allow Editing" On or Off

There may be times when there is a need to hide the Editing Menus. The Allow Editing setting can be turned On or Off. When off, the Vocab and Menu items are removed from the TouchChat screens.

1. Exit out of TouchChat by tapping the "Home" button
2. Go to the **Settings** icon and tap
3. Scroll down until you see TouchChat
4. Tap on **TouchChat**
5. Find **Allow Editing**, here you can turn editing "On" or "Off"

Creating a new Page

Allow Editing must be **ON**

1. Choose **Menu>Edit Page**
 2. Choose **Menu>Add New Page**
 3. **Name** the page to represent its content
 4. Choose the number of **Rows** and **Column** needed
 5. Choose **Save**
- Buttons now need created to Navigate to and from this page**

Create a Button that Links to your new page

1. Choose Menu>Load Another Page
2. Choose your file and the Page that you want to create the link From
3. Choose the Button that you want to link to your new page
4. Choose **Edit This Button**
5. Give the button a label and icon if needed and make any preferred style changes
6. Scroll down to the Button Actions area and choose the open location
7. Choose **Navigate** and your file
8. Choose your new page
9. Add animation at this point or choose No Animation if none is needed
10. If you don't want this button to speak remove the Speech Message action by choosing the - button
11. Choose **Save**



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If you have "Home" buttons that already exist on other pages and you want to use the same button on your new page.

1. Choose the location on your new page that you want to add the Home button to
 2. Choose **Copy Existing Button**
 3. Choose your file
 4. Choose a page that has a Home button to copy
 5. Choose its name again
 6. Find the "Home" button from the listing
- A copy of the "Home" button should now be in place on your new page.

To create a new button that navigates either Back or Home.

1. Tap on the location where you want the button
2. Choose **Create New Button**
3. Give the button a label and icon if needed and make any preferred style changes
4. Scroll down to the Button Actions area and choose the open location
5. Choose either **Navigate Back** or **Navigate to Home**
6. Add animation at this point or choose No Animation if none is needed
7. If you don't want this button to speak remove the Speech Message action by choosing the - button
8. Choose **Save**

How to copy and paste a button

Sometimes it is convenient to copy existing buttons. To do this:

1. Tap the **Menu** button at the top right of the screen
2. Choose **Edit Page**
3. Touch the button you would like to copy
4. Select **Copy Button and Style**
5. Tap **Done** in the top left corner
6. Go to the page where you wish to add the copied button
7. Once there, tap the **Menu** button in the top right of the screen and choose **Edit page**
8. Tap on the location you wish to copy to
9. Select **Paste Button** from the menu.
10. The button that you copied will then be placed in the cell

How to Copy and Paste Button Style

"Button Style" refers to the background color and the font size and options that are associated with a button. There are times when it might be faster to copy and paste a button's style from an existing button then editing each of the style items.

While editing a Page:

1. Select **Copy Button and Style**
2. Then touch a cell to paste the style to. You are presented with two options, Paste Style Only and Paste Button and Style.
3. Select **Paste Style Only** to change just the style of the button.

Adding Pictures taken with iPod/iPad to a TouchChat Button

1. Choose the device's **Home** button
2. Find **Camera**
3. Open it and take a **Picture**
4. Close the **Camera** and Open **TouchChat**
5. Go to the page to add a picture, choose to **Edit**
6. Tap the button and choose to **Edit Button**
7. Choose **Import Image**
8. Find the new **Picture**
9. Give the button an appropriate **Label** and **Message**

Copying file to/from iShare

1. Must have a Wireless Connection
 2. Go to **Vocab File** Listing
 3. Choose **Menu**
 4. Choose **iShare Service**
 5. Create a **log-in**
- To download: – Choose appropriate file and Download
To upload: – Choose + and then appropriate file to Upload

SocialChat

Running TouchChat on the iPad & iPods/iPhones is providing new opportunities. Text generated with TouchChat pages can now be shared with Facebook, Tumblr & Twitter accounts. It's simple too!

- 1) Make sure a wireless network connection is established and accounts for the preferred Social Network are set up.
- 2) Go into the TouchChat app and generate the text you wish to put on the social network.
- 3) Press and hold on the Speech display bar until the option of Share or copy appears
- 4) Choose the social network you wish to send the text to. After Share, if you hit the More button, you will have more choices.

Visit the TouchChat Knowledge Base at
<http://www.silver-kite.com/touchchat/support/>

How to import or export to the device using iTunes

To Import

1. Attach device to the PC
2. Open **iTunes**
3. Tap on the device and go to the **Apps** section
4. Scroll down until you see TouchChat in the File Sharing area
5. Tap on **TouchChat**, you should see that ADD appeared in the lower right hand section
6. Tap **ADD** and a Windows save screen will appear
7. Locate the file you wish to add to your device and tap **open**
8. You should see that the file has appeared in the TouchChat Documents section
9. Now, go to the device and go to the **Vocab File** section
10. Tap **Menu** in the top right and tap **Import File**
11. Select the file you wish to import, then hit **Save** in the top right of the screen
12. Your imported file should appear in the Vocab File list

To Export

1. Connect the device to the PC
2. Open **iTunes**
3. On the device, go to the **Vocab File** section and tap on **Menu** in the top right
4. Tap on **Export a Vocab File**
5. Choose the **Vocab File** you wish to export
6. Name the file that you are exporting and tap **Save**
7. In iTunes on the PC, Tap on the device and go to the Apps section
8. Scroll down until you see TouchChat in the File Sharing area
9. You should see the vocab file that you are exporting, so highlight the file; you will see the Save To button on the bottom right, click on the **Save To** Button
10. A Windows save box will appear. Select the folder as to where you want the file to be saved at

How to re-arrange the buttons actions

- 1) To arrange the buttons, you will need to hit the **Edit** button above the actions
- 2) Drag the actions by the right side of the action, (where the 3 lines are)
- 3) Once finished, choose Done